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2. ISHYIGA POS

Ishyiga POS was developed for an optimal management of a retail stock, sales, automated refilling, taxes (RRA certified) such as a supermarket; a pharmacy; a beauty shop; gaz station; a bar; ...,

- **It consists of 2 parts:**
  - POS CMD for retail stock management.
  - POS CAISE for sell items.

2.1. POS CMD

Ishyiga POS CMD (stock) was developed for management of retail stock used by stock manager in different action like:

- Create, delivery, inventory, items, …….

2.1.1. CREATE

- *CREATE* is button visible to POS homepage used for creating new items.
- *STEPS:*
  - Enter item name→ click **CREATE**→ press NO → press OK→ fill form→ click **ADD**→ press OK.

2.1.2. INVENTORY

- *INVENTORY* is used for adding purchased item in stock.
- *STEPS:*
- Select item→ click **INVENTORY** button→ click **ADD ROW** button→ enter quantity →enter LOT→ enter expired date→ enter price→ click **SAVE DB** button→ press YES→ press OK.

2.1.3. DELIVERY

- *DELIVERY* is used to deliver purchased items on cloud and to enter delivery note from supplier.
- *STEPS:*
- ***On cloud***
  - Click **DELIVERY** button →press YES→ select cloud→ select delivery (on your choice) → click **ADD**→ enter Supplier name→ press OK→ enter reference (invoice number) → enter total amount →press OK→ print invoice.

- ***For entering***

- Click **DELIVERY** →press YES→ select manual →select item→ click **ADD** (on top) →enter quantity →enter LOT→ enter expired date→ enter price →click **ADD** (under box) →enter supplier name →press YES→ enter reference (invoice number) → enter amount paid→ print invoice→ press OK.

2.1.4. MVT OUT

- *MVT OUT* is used to get out items for different reasons.
- *STEPS;*
  - Click **MVT OUT** button→ press YES→ select item→ select batch→ enter quantity→ click **MVT OUT** again →select destination→ enter reason→ press YES.

2.1.5. CMD

- *CMD* is button used for making Command online or Manually
- ***For Manual***
  - Click **CMD**→ press YES→ select manual→ click **CLOUDING** →enter password(cloud) →enter email →press OK.
- ***For online(cloud)***
  - Click **CMD**→ select item→ click **CLOUDING**→ click **FRIEND** button→ select friend→ press YES.

2.1.6. AUTO CMD

- *AUT CMD* is used to provide command automatically for all items.
- *STEPS:*
  - Click **AUTO CMD** button→ select **AUTO**→ click **SEND**→ enter supplier name→ press YES→ print invoice.

2.1.7. SEND

- *SEND* is button to POS homepage used to make command from retailers to the supplier.
- *STEPS:*
-
  - Click **CMD**→ press YES→ press OK→ select item→ enter quantity →click **SEND** button→ enter supplier name→ press OK→ press YES→ print invoice.

2.1.8. MVT

- *MVT* is button used to show all Transaction of Item(all Movement In and Out)
- *STEPS:*
  - Select item→ click **MVT** →enter date interval→ press OK

2.1.9.SET UP

- *SET UP* is button used for making change of purchasing price of items and to set item's coefficient.
- *STEPS:*
  - Click **SET UP** (right side) → select item →click **PRICE** button →enter new price→ press OK.

2.1.10. DATA

- *DATA* is general button which is used for many purpose like viewing different reports, it consists of many buttons visible when clicking DATA button.

2.1.10.1. STOCK

- *STOCK* is used to view report of current stock (stock positive) and stock report for any time.
- *STEPS:*
  - Click **DATA** →click **STOCK**→ select positif or interior →press OK.

2.1.10.2. INVENTORY REP

- *INVENTORY RAP.* is used for seeing inventory report.
- *STEPS:*
  - Click **DATA**→ click **INVENTORY RAP.** button→ select hours (heure) → enter date interval→ press OK.

2.1.10.3. EXPIRED

- *EXPIRED* is used to view product which will expire on certain date.
- *STEPS:*
  - Click **DATA**→ click **EXPIRED** button→ enter expired date→ press OK.

2.1.10.4. INV.SUPPLIER

- ❖ *INV.SUPPLIER* it shows the report of Invoice from Suprier(delivery note).
- ❖ *STEPS:*
  - Click **DATA** →click **INV.SUPPLIER** button→ select FRSS →press OK
    .

2.1.10.5. PURCHASES

- ❖ *PURCHASES* is button used to visualize all purchased items from supplier.
- ❖ *STEPS:*
  - Click **DATA**→ select SUPPLIER→ click **PURCHASES** button→ press OK.

2.1.10.6. MVT

- ❖ *MVT* is used to show report of items which are entered and moved out.
- ❖ *STEPS:*
  - Click **DATA**→ click **MVT**→ select MVT IN or MVT OUT→ press OK.

2.1.11. SUPPLIER

- ❖ *SUPPLIER* is used for create and update new supplier.
- ❖ *STEPS:*
  - Click **SUPPLIER** button→ press YES→ enter supplier name→ press OK→ fill form →click **ENVOYER**→ press OK.

2.1.12. REFRESH

- ❖ *REFRESH* is used for making system well and also to return items into lists from someil(invisible).
- ❖ *STEPS:*
  - Click **REFRESH** button→ select someil →select item→ click **ITEM** button→ fill form (for status box select OK instead of someil) → click **UPDATE** button →press OK.

2.1.13. ALL, UPDATE, ONE

- *ALL, UPDATE, ONE* are button used to make change to items displayed inside basket (right side) especially when there is anything done with an error in any action.
- *STEPS:*
- ***For enter items into basket***
  - Select items→ click **ADD** (on top) → enter quantity→ enter LOT→ enter expired date→ enter price,
- ***For UPDATE***
  - Select item(basket) →click **UPDATE** button (on top) →make any update (step by step) → press OK.
- ***For delete ONE item***
  - Select item (basket) → click **ONE** button (on top).
- ***For delete ALL item***
  - Click **ALL** button (on top).

2.1.14. CLOUDING

- *CMD* is button used for make friend request in ISHYIGA POS CMD.
- *STEPS:*
    - Click **CMD**→ press YES→ select manual→ click **CLOUDING**→ fill form (select one who want to ask request) → click **SABA** button→ press OK.

2.1.15. RELOAD

- *RELOAD* is used when connection comes off by default, in order to come back where you are previously, when connection coming back;

- Click **RELOAD** button (on top of basket).

2.2. POS CAISSE

- Ishyiga POS CAISSE is developed in order to make simple management between seller *and buyer of different products and get daily sales report,*
  Especially, helps Manager to know all transaction done in company simply.

2.2.1. SELL

- *SELL* is used for purchasing products.
- *STEPS:*
- ***For private client***
  - ✓ Click **CASHNORM** button →Select product→ Click **SELL** button →enter quantity→ click **CASH** (on hand) → enter total amount→ enter client number →print invoice.

- ***Selling for insurance's clients***
  - ✓ click **insurance name** (EX: RAMA) button→ select product → Click **SELL** button →enter quantity→ click **CREDIT**→ enter total amount→ enter client name→ press YES→ enter number ordonnance→ enter prescriber→ enter health facility→ enter physician order number→ press OK → enter payment amount→ press YES → print invoice.

2.2.2. STOCK

- *STOCK* is button (on top) used to check quantity of product.
- *STEPS:*
  - ✓ Select item→ click **STOCK**.

2.2.3. PROFORMA

- *PROFORMA* is used for showing product's price to clients.
- *STEPS:*
- ***For CASHNORM***
  - ✓ Select product →click **SELL** button →enter quantity →click **PROFORMA** button→ select new→ press YES→ enter client name→ enter reference→ press YES→ print invoice.
- ***For insurance***
  - ✓ Click **PROFORMA**→ click insurance name→ select new→ select items →click **SELL**→ click **PROFORMA** again→ enter client name→ enter reference→ print invoice.

2.2.4. OPTIONS

- *OPTIONS* is used to make refund of invoice, reprint invoice, view invoice, … with any different reasons.
- *STEPS:*

- ✓ Click **OPTIONS** button →select refund invoice→ enter invoice number→ confirm invoice→ enter reason→ print invoice.

2.2.5. CLIENT

- *CLIENT* is used to create or update client in any insurance or private customer.
- *STEPS:*
  - ✓ Click insurance name(**RAMA**) button →click **CLIENT** button→ input scan identity→ select new→ fill form→ click **ENVOYER** (send).

2.2.6. SET UP

- *SET UP* is used to change uninsured or private product's price and frequently sold items (top sales).
- *STEPS:*
  - ✓ Click **CASHNORM** →select item →click **PRICE** button→ enter selling price→ press OK.

2.2.7. REDUCTION

- *REDUCTION* is used to reduce selling price for someone in given period of time.
- *STEPS:*
  - ✓ Select item→ click **SELL** →click **REDUCTION** button (on top of basket) change price.

2.2.8. DATA

- *DATA* is button visible to homepage of ishyiga POS used to visualize many different reports.

  It consists of different buttons when you click on it such as:

2.2.8.1. UPDATE

- *UPDATE* is used to update insurance prices and for creating new insurance, asking question for help, ….
- *STEPS:*
  - ✓ Click **DATA** →select insurance name (in basket) → click **UPDATE** button→ select WEB IMPORT→ select tariff→ press OK.

2.2.8.2. CREDIT

- *CREDIT* is used to visualize credit report for any insurance.
- *STEPS:*
  - ✓ Click **DATA** →select insurance name(RAMA)→ click **CREDIT** button→ enter date→ select MMI&RAMA →select s total →select special →enter date interval.

2.2.8.3. CASHDESK

- *CASHDESK* is another feature presented in ishyiga sales, used once you want to know the total amount presented into the caisse and show the sales total amount of each employee.
- *STEPS:*
  - ✓ Click **DATA** →click **CASHDESK** button→ select DAILY ALL(Journalier) →enter date (for your choice) → press OK.

2.2.8.4. INVOICE

- *INVOICE* helps to show invoices report.
- *STEPS:*
  - ✓ Click **DATA**→ click INVOICE button → select NET INVOICE→ select ALL→ select date interval→ input date interval → press OK.

2.2.8.5. REPORT

- *REPORT* helps to shows all sales report including worth selling and purchase value.
- *SPEPS:*
  - ✓ Click **DATA**→ select insurance company name→ click **REPORT** button→ select ALL SALES→ press YES→ enter date interval → select **ALL** → **OK**.

2.2.8.6. VIEW EVENT

- *VIEW EVENT* is used to show all event and changes made (movement out of items, price changes, refund etc.…, ….
- *STEPS:*
  - ✓ click **DATA**→ click **VIEW EVENT** button→ select changements(change) → enter date interval→ press OK.

2.2.8.7. EMPLOYEE

- *EMPLOYEE* is used to create or update employee.
- *STEPS:*
  - ✓ Click **DATA**→ click **EMPLOYEE**→ press YES (for new) or NO (for update) → fulfill form and select permission (to his/her) → click **SEND** (ENVOYER).

2.2.8.8. STOCK

- *STOCK* helps to know quantity of products in stock.
- *STEPS:*
  - ✓ Click **DATA**→ click **STOCK** button.

SALES

- *INVOICE* helps to visualize invoice number report.
- *STEPS:*
  - ✓ Click **DATA**→ click **SALES** button→ enter invoice number started →enter invoice number ended.

ITEMS

- *ITEM* helps to see products report.
- *STEPS:*
  - ✓ click DATA→ select insurance company name→ click **ITEM** button.

2.2.8.9. CLIENT

- *CLIENT* is used to visualize client details.
- *STEPS:*

  Click **DATA**→ select company name→ click **CLIENT** button.